



Innovation Grants for PPE Supply Chain

Version 08/25/20

Innovation Grants for PPE Supply Chain

\$10 million of CARES Act funds - Program Goals

Increase Hawaii's manufacturing capacity of cleaning supplies and PPE

In addition:

- ▶ Provide economic support to Hawaii businesses that can provide jobs for displaced workers on all islands
- ▶ Advance innovative solutions related to cleaning supplies and PPE supply chain
- ▶ Prioritize projects that commit matching funds and/or provide resources to help our community to endure and recover from the impacts of COVID-19
- ▶ Prioritizes project that commit to obtaining national health standard certification and registration

Innovation Grants for PPE Supply Chain Guidelines

Innovation grants to support emerging industries to create a supply chain for cleaning supplies and personal protective equipment (PPE)

- (1) no more than \$500,000 per recipient, unless additional funding need is determined by HTDC;
- (2) recipients with less than fifty employees;
- (3) Participants must be in compliance with the Hawaii Compliance Express
<https://vendors.ehawaii.gov/hce/splash/welcome.html>
- (4) recipient must incur all funds by 12/30/2020

Eligible Participants

- ▶ Existing Hawaii manufacturers modifying operations to produce PPE
 - ▶ e.g. distilleries making hand sanitizer, sewers making fabric masks
- ▶ New operations established to manufacture PPE
 - ▶ e.g. relocated company, spinout company
- ▶ Business engaged in PPE research and development (R&D)
- ▶ Business with demonstrated ability to deliver innovative solutions
- ▶ Nonprofit business modifying operations to manufacture PPE
- ▶ Others as required to strengthen the supply chain
 - ▶ e.g. consolidators

Not Eligible

- ▶ Importers, suppliers, distributors, retailers of PPE
unless it is determined by HTDC to directly address a supply chain gap for Hawaii manufacturers

Examples of Cleaning Supplies And PPE

- ▶ Caps, Gowns, Coveralls
- ▶ Gloves
- ▶ Surgical masks, Respirators, Fabric masks
- ▶ Face shields
- ▶ Hand sanitizer
- ▶ Cleaning and sanitizing products
- ▶ Other, as approved by HTDC

PPE Supplies	Estimates Daily Burn Rates
Disposable/Surgical Masks	40,000
KN95/N95 mask	20,000
Fabric Masks	
Gloves	250,000
Bouffant Caps	3,000
Face Shields	800
Isolation Gowns	12,000
Hand Sanitizer (gal)	120

Use of Funds

Grants may be used by any recipient for any of the following purposes, provided it is related to PPE:

- ▶ Purchase of manufacturing equipment, materials
- ▶ Training of employees on the use of manufacturing equipment
- ▶ Wage, compensation, or allowance for employees of the Business as related to PPE
- ▶ Expenses related to the general operations of the manufacturing facility

Estimated Timeline

	August				September				October				November				December			
Prep Application																				
Grant Info Session Workshop																				
Open Application Period																				
Process Review Application																				
Committee Review Meetings																				
Award Letters																				
Award processing																				
Mail Checks																				

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PPE Supply Chain Manufacturers

Facilitated in partnership with the [Hawaii Small Business Development Center \(SBDC\)](#)

www.htdc.org/innovation-grant-ppe-supply-chain/

Online Application

Hawaii Personal Protective Equipment (PPE) Supply Chain Program - Grant Application



☐ Save my progress and resume later | [Resume a previously saved form](#)

Administered By INNOVATE Hawaii / Hawaii Technology Development Corporation

The program provides grants to small businesses in Hawaii to help establish a local supply chain of cleaning supplies and personal protective equipment (PPE) in response to the COVID-19 public health emergency.

1. Company Information

All items with * are required.

Company Name *

Company Website

ex: <https://www.htdc.org>

Brief description of your company and product(s) under normal operations *

2. General Criteria

Upload your current Certificate of Vendor Compliance from Hawaii Compliance Express (pdf) *

Choose File No file chosen

Important

All applicants must be registered to do business in Hawaii and be current in all tax liabilities. Hawaii Compliance Express (HCE) provides your current compliant status. A HCE Certificate of Vendor Compliance is used to verify proof of compliance.

[Hawaii Compliance Express](#)

Upload your company letterhead (pdf) or blank invoice (pdf) showing the following: imprinted company name, remittance address, and Federal Employer ID # (FEIN). The information on this document will be used to create or validate your State vendor number. The information must match exactly what is entered in section 1. Company Information. *

Choose File No file chosen

Federal Employer ID # *

ex: 123456789

NAICS Code *

ex: 311812

3. Grant Request and Justification

Grant Amount Requested *

ex: \$10,000

Briefly describe your project and timeline to achieve objectives. Attach additional information, documents, or photos below to describe your plan of action. Justify the grant amount requested. *

Describe how the project helps build local capacity for producing critical supplies needed in response to COVID-19. Attach additional information below. *

What is your anticipated unit cost for the State? And retail? *



4. Project Budget and Budget Narrative

Click [here](#) to download project budget template and budget narrative guidance.

The Hawaii PPE Supply Chain Program budget template and budget narrative guidance are provided above for your use. Alternatively, you may use your own spreadsheet to breakdown your proposed budget and provide details for all proposed activities. In your budget narrative, explain how the costs were estimated and justify your grant request.

Upload proposed budget (excel file, xls, xlsx) *

No file chosen

file must be less than 25MB

Upload budget narrative and justification (pdf). *

No file chosen

file must be less than 25MB

5. Company Financial Information

Year Incorporated *

Annual Revenue *

5. Company Financial Information

Year Incorporated *

ex: 2010

Annual Revenue *

ex: \$1,000,000

Upload Profit & Loss (P&L) and Balance Sheets for the previous year and current year (to-date) statements.
Mark all documents CONFIDENTIAL.

Previous P&L and Balance Sheet for 2019 (pdf) *

No file chosen

file must be less than 25MB

[Additional Attachments](#)

Current to-date P&L and Balance Sheet for 2020 (pdf) *

No file chosen

file must be less than 25MB

[Additional Attachments](#)

6. Additional Information

Important

The Authorized Official listed above must complete an electronic signature form before we will review the application. Once you hit the submit button, you will be directed to the form.

Sign your application:

A new screen will appear, in yellow 'click here to sign' box to sign and type in email address, then blue button 'click to sign'.

Confirming your signature:

Look in your email inbox (or spam folder) for email from Adobe Sign, subject heading "Please confirm your signature on Hawaii PPE Supply Chain Program Signature Block", follow instructions, then click on link to "Confirm my email address".





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Final Step: Thank you for submitting your application. Before we review the application the Authorized Representative must electronically sign the following form.

Options ▾

Please sign: PPE_sig_block

Next Required **2**

Hawaii PPE Supply Chain Program

INNOVATE Hawaii and the Hawaii Technology Development Corporation administer the Hawaii PPE Supply Chain Program. We look forward to awarding your application to help establish a local supply chain of cleaning supplies and personal protective equipment in response to the COVID-19 public health emergency.

By submission of this online application you agree that all information submitted is accurate and, if awarded, agree to meet all of the eligibility requirements of the grant. You also agree to complete surveys from the development corporation designed to measure the economic and employment impact of this program and to comply with Federal regulations. Grant recipients shall complete the surveys annually for five years following the award.

Start

Signature: * Click here to sign

Email: * Enter your email address

Aug 19, 2020

Please confirm your signature on PPE_sig_block ➡ Inbox x



Adobe Sign <echosign@echosign.com>
to me ▼

3:44 PM (4 minutes ago)



Thank you for signing PPE_sig_block. To complete the process, you just need to confirm your email address using the link below. It will only take seconds.

[Confirm my email address](#)

After you confirm your signature and other form participants have fulfilled their roles, all parties will receive a completed copy of PPE_sig_block as a PDF.

www.htdc.org/innovation-grant-ppe-supply-chain/

Contact:
PPE@htdc.org