



## Regular Board Meeting

### HAWAII TECHNOLOGY DEVELOPMENT CORPORATION (HTDC) BOARD OF DIRECTORS

**Date:** Monday, September 22, 2025  
**Time:** 2:00 p.m.

**A Hybrid Interactive Conference Technology Meeting will be held via Zoom and at one physical location.** Pursuant to §92-3.7 Hawaii Revised Statutes (HRS), the public can participate in the meeting either:

**A. By attending the in-person meeting at:**

Entrepreneurs Sandbox - Purple Box Conference Room – 643 Ilalo St.,  
Honolulu, HI 96813; or

**B. Via Video-audio livestream or via Telephone – to join the Video-audio  
livestream meeting, go to:**

<https://us02web.zoom.us/j/81962418108?pwd=nH3mC3VcAoFXo9HFlyVZuUUCaadoDW.1>

**C. To Join Via Telephone: Dial 1-253-205-0468 with Meeting ID 819 6241 8108  
Passcode 534188**

## **AGENDA**

1. Call to Order
2. Roll Call



3. Approval of Meeting Minutes
  - A. August 27, 2025 Regular Board Meeting
4. Discussion of HTDC – Programs
  - A. Dashboard of HTDC (sponsorships, facilities, programs offered)
  - B. Report (state funded, federal funded, dollar to dollar match -equity)
5. Fiscal Year 2026 Budget
  - A. Discussion and Possible Action to approve HTDC Fiscal Year 2026 Budget
6. HTDC – Strategic Plan Draft Update
7. HTDC Executive Director’s Report
  - A. Hawaiʻi Small Business Capital (HI-CAP) Program Update
  - B. Innovate Hawaiʻi Program Update
    - i. Manufacturing Extension Partnership (MEP)
    - ii. Small Business Innovation Research (SBIR) Program
  - C. Sponsorship Update
    - i. Hawaiʻi Center for AI
  - D. Hawaiʻi Research and Tax Credit Program Update
8. Announcements
9. Adjournment

### **HOW TO TESTIFY:**

**Written testimony** can be emailed to the board at [testimony@htdc.org](mailto:testimony@htdc.org): mailed or delivered in person to: Hawaii Technology Development Corporation, 521 Ala Moana Blvd., Suite 255, Honolulu, HI 96813. Please include the word “testimony” following the address line.



**Oral testimony** will be accepted in person at the physical meeting location as listed on page 1.

### **HOW TO REQUEST ACCOMMODATION:**

If you need an auxiliary aid/service or other accommodation due to a disability; contact Karlton Tomomitsu at (808) 539-3794 and [ada@htdc.org](mailto:ada@htdc.org) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

### **MEETING MATERIAL AND OTHER INFORMATION:**

The board packet will be posted on the Board's website at: <https://www.htdc.org/> at least two business days before the meeting. Written testimony will also be posted on the Board's website as it is received. You can also find links to minutes, agendas, and meeting materials for the Board's past meetings on the website.

On any of the above items the Board may convene in Executive Session pursuant to section §92-4, HRS, to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities pursuant to section §92-5(a)(4), HRS, to deliberate or make a decision upon a matter that requires the consideration of information that must be kept confidential pursuant to a state or federal law, or court order pursuant to section §92-5(a)(8), 206M-21(b), 206M-67

The Board may enter Executive Session pursuant to section 92-5(a)(2), HRS to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held.

In the event a location loses its audiovisual connection, the meeting will be automatically recessed to restore communications as described in section 92-3.7(c), HRS.

### **Internet Access:**

To view the meeting and provide live oral testimony during the meeting, please use the link shown on page 1 of this agenda. You will be asked to enter your name in order to access the meeting as an attendee. We request that you enter your full name, but you



may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., \*\*\*\*\*@\*\*\*mail.com.

As an attendee, your microphone will be automatically muted during the meeting unless you are providing testimony. For each agenda item you wish to testify on, please click the “Raise Hand” button found on your Zoom screen. Board staff will individually enable each testifier to unmute their microphone. When recognized by the Board Chair, please unmute your microphone before speaking and mute your microphone after you finish speaking in order to prevent audio feedback. When testifying, you will be asked to identify yourself and the organization, if any, that you represent.

### **Telephone Access:**

If you cannot get internet access, you may get audio-only access by calling the Zoom telephone number listed on page 1 of this agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed on page 1 of this agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number, so please wait until you are admitted into the meeting.

When the Board Chair asks for public testimony, you may indicate you want to testify by entering “\*” and then “9” on your telephone’s keypad. After entering “\*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Board Chair, you may unmute yourself by pressing “\*” and then “6” on your telephone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “\*” and then “6” again to mute yourself.

If you need an auxiliary aid/service or other accommodation due to a disability, contact Mr. Karlton Tomomitsu at 808-539-3794 or [ada@htdc.org](mailto:ada@htdc.org) as soon as possible, preferably three (3) working days prior to the meeting so arrangements can be made. If a response is received three (3) working days or less before the meeting, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.