



MEETING MINUTES OF THE HAWAII TECHNOLOGY DEVELOPMENT CORP (HTDC) BOARD OF DIRECTORS

March 28, 2025
Manoa Innovation Center – Boardroom
2800 Woodlawn Dr., Honolulu, HI 96822

Member(s) Present

Craig Nakanishi, Chairperson (Mr. Nakanishi)
Edward Barnabas, (Mr. Barnabas)
Jaclyn Kaina, (Ms. Kaina)
Gregory Kim, (Mr. Kim)
Vassilis Syrmos, (Mr. Syrmos)
Gregory Uehara, (Mr. Uehara) (arrived at
12:19 pm)
Kelly Ueoka, (Mr. Ueoka)
Dane Wicker, (Mr. Wicker) (arrived at
1:19 pm)

Member(s) Absent

Matthew Sullivan, (Mr. Sullivan)

Guest(s) Present

Michael Morrison, (Mr. Morrison)

Staff Present

Sandi Kanemori, Acting Executive Director
(Ms. Kanemori)
Wayne Inouye, (Mr. Inouye)
Stephanie Yuu-Sato, (Ms. Yuu-Sato)

Counsel Present

Andrew Kim, Deputy Attorney General
(Mr. Kim)

Members of the Public Present

None

1. Call to Order, Public Notice, Quorum

Meeting called to order at 12:01 pm

2. Roll Call

Ms. Kanemori conducted roll call. Present Chair Nakanishi, Mr. Barnabas, Ms. Kaina, Mr. Kim, Mr. Syrmos, and Mr. Ueoka. Mr. Uehara and Mr. Wicker advised that they will be attending the meeting late and Mr. Sullivan has been excused.

3. Hiring of HTDC Executive Director

A. Overview of interview process by Cooperative Personnel Services, dba CPS HR Consulting (Executive Search Firm)

Ms. Kanemori re-introduces Mr. Morrison of CPS HR Consulting who will be conducting the interview process.

Mr. Morrison advises that we are at the final interview process with four (4) applicants to be interviewed in-person today. These applicants were selected based on the desirable qualifications and ideal candidate profile provided by the Board.

Mr. Morrison advises that there are five (5) questions that are all relevant to each candidate to be covered within a forty-minute time period. The first question covers an introduction as to why they applied for the position, what their motivations are, and their vision for the next over the next three years.

Chair advises he would like to wrap the interview up in thirty minutes and keep the questions to a minimum.

B. The Board anticipates convening an executive meeting to interview candidates for the HTDC Executive Director position pursuant to Hawaii Revised Statutes §§ 92-4 and 92-5(a)(2)

Chair requests a motion to move into Executive Session to interview candidates for the HTDC Executive Director position pursuant to HRS §§92-4 and 92-5(a).

Motion to move into Executive Session made by Ms. Kaina / Second by Mr. Ueoka

Motion approved, 6/0

Executive Session: 12:05 pm

Reconvene into Regular Session: 3:41 pm

C. Board Report of Summary of Discussion and Final Action (if any) Taken in Executive Session Pursuant to Hawaii Revised Statutes §§ 92-4(b).

Chair advises during Executive Session an offer will be made for the Executive Director position subject to certain qualifications, at a salary of \$150,000.00 with benefits subject to funding availability and background reference check provided by CPS HR Consulting

4. Adjournment

Meeting adjourned at 3:51 pm

Respectfully submitted,

Stephanie Yuu-Sato
Acting Executive Secretary