



MEETING MINUTES OF THE HAWAII TECHNOLOGY DEVELOPMENT CORP (HTDC) BOARD OF DIRECTORS

October 2, 2024

Manoa Innovation Center – Board Room
2800 Woodlawn Dr., Honolulu, HI 96822

Member(s) Present

Craig Nakanishi, Chairperson (Mr. Nakanishi)
Sandra Fujiyama, Vice Chair (Ms. Fujiyama)
Edward Barnabas, (Mr. Barnabas) (arrived at 8:12 am)
Jaclyn Kaina, (Ms. Kaina)
Gregory Kim, (Mr. Kim) (arrived at 8:34 am)
Matthew Sullivan, (Mr. Sullivan)
Vassilis Syrmos, (Mr. Syrmos)
Gregory Uehara, Mr. Uehara (arrived at 8:29 am)
Dane Wicker, (Mr. Wicker)

Staff Present

Wayne Inouye, Acting Executive Director (Mr. Inouye)
Stephanie Yuu-Sato, (Ms. Yuu-Sato)

Member(s) Absent

None

Counsel Present

Elise Amemiya, Deputy Attorney General
(Ms. Amemiya)

Guest(s) Present

Michael Morrison, CPS HR Consulting (Mr. Morrison)

Members of the Public Present

Harrison Kuranishi, (Mr. Kuranishi)
Chris Lum Lee, (Mr. Lee)

1. Call to Order

Meeting called to order at XX:XX a.m.

2. Roll Call

Members present: Chair Nakanishi, Ms. Fujiyama, Ms. Kaina, Mr. Sullivan, Mr. Syrmos, Mr. Wicker, Mr. Barnabas arrived at 8:12 a.m., Mr. Uehara arrived at 8:29 a.m. and Mr. Kim arrived at 8:34 a.m.



Posted on 11/20/24 @ 10:15 am

Hawaii Technology Development Corporation

521 Ala Moana Blvd Ste 255

Honolulu, Hawaii 96813

808-539-3806

www.htdc.org

3. Introduction of Jaclyn Kaina – incoming Hawaii Technology Development Board Member

Mr. Inouye advises that Ms. Kaina is the incoming neighbor island representative from Kauai who is replacing Mr. Rick Volner Jr. of Maui who was on the HTDC board the last two years. Ms. Kaina's oath of office has not been executed yet, so she is not able to vote.

Ms. Kaina introduces herself to the board. She is the Director of the Economic Development Alliance of Hawaii and Executive Director of the Kauai Economic Development Board.

4. Hiring of the Hawaii Technology Development Corporation (HTDC) Director Position

Chair advises that we will be holding in executive session interviews of the top three candidates chosen during the last board meeting. Questions were submitted to Mr. Morrison of CPS HR Consulting to ask each candidate. It is anticipated at the end of the meeting one of the three candidates will be chosen to be offered the Executive Director position. Chair asks if there are any additional questions or concerns.

Mr. Morrison provides a brief summary advising that we will be interviewing the top three candidates. Each candidate will be asked the same questions and there will be a short period after the interview should the Board have additional follow-up questions. Each interview is scheduled for one hour with a fifteen-minute break.

Chair asks if there is any testimony from the public.

No testimony provided.

Chair advises that we will be going into Executive Session to interview candidates for the HTDC Executive Director position pursuant to Hawaii Revised Statutes §§ 92-4 and 92-5(a)(2). At this time he will be asking anyone from the public to leave the room.

Chair calls for a motion to move into Executive Session.

Motion to convene into Executive Session made by Mr. Wicker / Second by Mr. Sullivan

Motion approved, 8 -0 with all members present voting in the affirmative, Ms. Kaina did not vote..

Executive Session adjourned at 1:08 p.m.



Posted on 11/20/24 @ 10:15 am

Hawaii Technology Development Corporation

521 Ala Moana Blvd Ste 255

808-539-3806

Honolulu, Hawaii 96813

www.htdc.org

Chair advises during Executive session three candidates were interviewed for the Executive Director position. Members agreed and voted on candidate one to be offered the Executive Director position and will be made an offer. Should candidate one decline the position, candidate two will immediately be made the offer. Candidate number one will be made an offer of \$150,000 with benefits subject to funding availability and background reference check provide by CPS HR Consulting.

Chair requests a motion for Mr. Inouye and HTDC staff to finalize the details in the hiring of the Executive Director.

Motion made by Mr. Sullivan / Second by Mr. Wicker

Motion approved, 8 – 0 with all members present voting in the affirmative, Ms. Kaina did not vote.

Next meeting to be scheduled end of October thru November.

Meeting adjourned at 1:11 p.m.

Respectfully submitted,

Stephanie Yuu-Sato

Acting Executive Secretary